

Creating a User Account

You can create a user account by registering your first project or by being invited to join an existing project on EMDESK using the instructions below.

To find out how to invite another user to a project, please click [here](#).

I want to create a new project and a new user account

You'll be asked to create a user account when you register your first project on EMDESK. Please follow the instructions [here](#).

I received a project invitation email. Now what?

Now that a member of an existing project has sent you an invitation you'll need to click on the link in the project invitation email. Please note that the invitation link does expires after some time, so if the link has expired please request a new project invitation email from a user who has access to the project.

After you click on the invitation link you'll be forwarded to your project's registration page.

- **If you already have an account on EMDESK**, simply login with your existing username and password.
- **If you are new to EMDESK**, please choose the option to register a new account. You will be forwarded to the user registration page. Type in your contact details, select a username and password, and submit your registration.

The email address you supply will be used to for notification emails and communications from EMDESK. The username and password you select will be the one you use to log into EMDESK at <https://emdesk.eu/>. The Password Security Indicator below the password field shows the password's degree of safety. You are recommended to select a password consisting of at least six characters including one upper case and one lower case letter, one number and one symbol.

At the moment, it is not possible to assign the same individual user to more than one partner in the same project. If you wish to assign the same person to multiple partners in the same project, they will need to be sent the project invitation email to a different email address, and create a new user account for each partner in the project.

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